

Minutes of BPFMC Annual General Meeting

Date: 6 April 2023

Venue: The “Barn”

Attendees

BPFMC Committee (* denotes Trustee)
Martin Wynne [Chair & Sec] (MW) *
Lloyd Stewart [BCC] (LS) *
Jim Kelly [Parish Council] (JK)
Jim Shears [Volunteer] (JS)
Members of the Public
Lindsey Eassom (LE)

1. **Apologies** – 9 members of the public & committee had sent their apologies.
2. **Approve Minutes of Previous Meeting (7 Apr 2022)** Proposed as accurate by LS seconded by JK: all agreed.
3. **Actions from previous Meeting (1 Apr 2022)**
 - a. **Move date of AGM from April to gain a better attendance.** The Chairman advised that in order to change the date of the AGM from Apr, it would have to be agreed by the Charities Commission as it is detailed in the Constitution. Also, Easter Sunday can slip between 26 Mar to 25 Apr. Moreover, the AGM had been advertised on the BPFMC Notice Board since Feb 23, advertised 3 times on Social media and detailed in in the last 3 issues of Baston Voice. Not all Baston Villagers are on holiday over Easter, so a better attendance should be expected from the public. The AGM would continue to be held in Apr, to coincide with the end of the financial year, but the date would be adjusted to avoid the school Easter Holidays to determine if a better attendance by the Villagers is achievable.
 - b. **Place Article in Baston Voice to explain the voluntarily nature of the administration and maintenance of the playing fields.** – article placed in Baston Voice **CLOSED**
 - c. **Responsibility for the Defibrillator positioned on the Barn Wall.** It was confirmed that the Parish Council is responsible for defibrillator and any routine checks. Maintenance is covered under a contract with the supplier. **CLOSED**
4. **Chairman’s Annual report – (Jan-Dec 22)** The Chairman read his Annual report, which is available on the BPFMC website.
5. **Treasurer’s Report – 2022 Accounts** The Chairman discussed the accounts for 2022, and expectations for 2023; the highlights as follows:
 - a. Invoices for the Adult play equipment (2 x £6K) was paid in 2022, but funding was secured in 2021; including a donation of £1,000 from Baston Events.

b. Funding was received from the Plowright Trust; which has again been received in 2023. The Chairman had written a letter of appreciation and thanks to the Trustees of the fund.

c. Higher than anticipated expenses occurred in 2022; primarily due to:

i. Increased ground maintenance costs (following Gov reqt to use White diesel)

ii. Additional costs incurred to reinstate the severely dried up playing fields, which also resulted in a loss of revenue whilst the field recovered.

iii. Boiler repairs

iv. Repairs due to vandalism (approx £2,000)

v. Increased gas and electricity costs

d. BPFMC Operating costs, with no events or hirings taking place, are a minimum of £14,000 per year.

6. Nominations for election to Board of Trustees. No nominations were received for additional elections to the Board of Trustees.

7. Invitation for Volunteers to join the Committee. No-one came forward to volunteer to be an additional member of the committee. However, LE volunteered to help out when maintenance and “tidy-up” days were organised and suggested a pan-Village message should be issued when one-off reqts for assistance are needed.

8. Public Forum The following comments were raised in the public forum:

a. Baston Cricket Club is seeking funding to facilitate repairs to their cricket nets.

b. It was suggested that a general “tidy-up” day should be conducted before the “Picnic in the park” event, to be held on 7 July.

9. ANY OTHER BUSINESS

a. **SKDC Funding.** The Chairman detailed the items that had been selected by the Committee as eligible to seek financial support from the SKDC Prosperity Fund. To date, funding applications for the following items have been submitted and we await decisions from the SKDC Funding Board:

i. Combined Parent & Toddler Swing Seat.

ii. Inclusive roundabout.

iii. Replacement See-Saw.

iv. Replacement Fire Doors and front Door

10. BPFMC POSITION REGARDING THE PROPOSED THEFORD ESTATE GRAVEL EXTRACTION PLANS The Chairman stressed that BPFMC, as an independent, non-Governmental Organisation, is not able to represent the Village nor be seen to either oppose or support any proposed planning and development within the Village and its immediate boundaries. This would contravene the Constitution which stated that “*The role of the BPFMC is to responsibly manage the village hall, playing fields, children’s play area and play equipment, tennis courts and all other associated leisure and sports’ facilities and infrastructure within the overall playing fields complex on behalf of the residents of the*”

parish of Baston without distinction of gender, sexual orientation, political, national, religious or other bias.

M WYNNE
Chairman BPFMC

Next Annual General Meeting: April 2024, 8pm, The Barn – date tbd